

Joint Privacy Notice for participants in the Life Chances Fund evaluation

The Government Inclusive Economy Unit, part of the Department for Digital, Culture, Media and Sport (DCMS), is working with Blavatnik School of Government (BSG), a department of the University of Oxford, on evaluating Social Impact Bond (SIB) projects which received funding from the Life Chances Fund (LCF).

This Privacy Notice explains your rights and gives you the information you are entitled to under the Data Protection Act 2018 and the General Data Protection Regulation. Together the Data Protection Act 2018 and the General Data Protection Regulation are referred to as “the Data Protection Legislation”.

Note that this section only applies to personal data that we process (e.g. the details of individuals at your organisation - name, date of birth, job title, address of organisation, email address, telephone number).

1. The identity of data controllers

For the purposes of the General Data Protection Regulation (GDPR), DCMS and BSG are the joint controllers of the personal data you have provided to us.

2. Who controls the information you provide

LCF evaluation is led by DCMS and BSG. Both organisations jointly control why and how your personal data is processed for the purposes of the LCF evaluation.

DCMS and BSG have agreed that each of them will take lead responsibility for compliance with data protection laws in respect of the elements of the processing they undertake.

This privacy notice is issued jointly on behalf of DCMS and BSG.

3. Data Protection Officers' contact details

Data Protection Officers (DPOs), provide independent advice and monitoring of our use of personal information. If you have any concerns about how DCMS is handling your personal data, you may contact the department's DPO, who can be contacted at these addresses:

dcmsdataprotection@culture.gov.uk

Data Protection Officer, Department for Digital, Culture, Media & Sport, 100 Parliament Street, London SW1A 2BQ

If you have concerns about how BSG is handling personal data, you may contact their DPO using these addresses:

data.protection@admin.ox.ac.uk

Head of Information Compliance and University Data Protection Officer (DPO), Planning and Council Secretariat, University Offices, Wellington Square, Oxford

4. Why we are collecting and processing your personal data

We are collecting and processing your personal data for the purposes of evaluating Social Impact Bond (SIB) projects which received funding from the Life Chances Fund (LCF). In the evaluation you will be asked about your organisation's involvement in the SIB, engagement with other stakeholders as well as about challenges and benefits in implementing a SIB. Findings will provide guidance for future SIB design and implementation for policy-makers and practitioners likewise.

5. Our legal basis for processing your personal data

The Data Protection Legislation states that DCMS and BSG may process personal data as necessary for the effective performance of a task carried out in the public interest (Article 6(e) of the GDPR), namely for the reasons set out in paragraph 4 above.

6. Who we will share your personal data with

We will not share personal information that we have collected or processed for the purposes stated in this privacy notice with third parties, unless required to do so in order to comply with any legal obligation.

7. How long we will process personal data

BSG will keep personal data for as long as necessary for up to six years after the LCF funding period for your award finishes.

DCMS will keep personal data for the same period as the BSG or, if your project continues post-LCF funding after January 2025, for six (6) years after the date you make your last entry on the DCMS LCF data platform.

8. Your data rights

The data we are collecting is personal data, and you have rights that affect what happens to it. You have the right to:

- a. know that we are using personal data;
- b. to ask us to stop using your data, but keep it on record;
- c. see what data we have about you;
- d. to ask how we check the information we hold is accurate; and
- e. complain to the Information Commissioner's Office (see below).

9. Transfer of data abroad

DCMS will not transfer personal data overseas. Oxford University will not transfer personal data to a third party located outside the EEA, except as permitted in accordance with the Data Protection Legislation.

10. Security of personal information

We are committed to taking all reasonable and appropriate steps to protect the personal information we collect from you from improper use or disclosure, unauthorised access, unauthorised modification, and unlawful destruction or accidental loss. We have taken and will take appropriate information security, technical, storage and organisational measures to such end, including measures to deal with any suspected data breach. All providers who are associated with the processing of your information are obliged to respect the confidentiality of your personal data.

11. Complaints

BSG takes lead responsibility for compliance with the requirements under the GDPR in respect of processing data for the purpose of evaluating the LCF programme. DCMS takes responsibility for compliance with the requirement under GDPR in respect of processing data for any other purposes. Requests or complaints regarding processing data for the purpose of evaluating the LCF programme should be directed to BSG in the first instance, by emailing

golab@bsq.ox.ac.uk. If this does not resolve the issue, the matter should be raised with the Data Protection Officers outlined in Section 3.

You can also make a complaint to the Information Commissioner, who is an independent regulator:

Information Commissioner's Office Wycliffe House Water Lane Wilmslow Cheshire SK9 5A;

casework@ico.org.uk; Telephone: 0303 123 1113; Textphone: 01625 545860 Monday to Friday, 9am to 4:30pm